**NORTHCHURCH PARISH COUNCIL**

**Mrs. Usha Kilich Parish Clerk**

**Northchurch Parish Council**

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**MINUTES of the NORTHCHURCH PARISH COUNCIL held at Northchurch Social Centre, Bell Lane HP4**

**3 RD on Monday 2nd September 2019 commencing at 7.30 pm.**

**Members present:**

Councillors Godfrey (Chairman)

Edwards

Pocock

Rees

Pringle

Somervail

Clerk/RFO Usha Kilich

Member(s) of the public, there were two members of public.

**MINUTES**

**22**. **Chairman’s Announcements**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building to be evacuated.

**23. Apologies for Absence**

Cllr Holditch and Cllr Clarke and Cllr Douris.

**24. Declaration of Interests linked to any of the Resolutions**

**To receive any declarations of interest**

There were no Declaration of Interest.

**25. Minutes – to approve the minutes of the meeting held on 1st July 2019**

Those Cllr’s present agreed and **RESOLVED** that the minutes of the meeting of Northchurch

Parish Council held on 1st July 2019 were a true representation of the meeting and the minutes

were signed by Cllr Godfrey.

**26. Matters arising from the minutes of the meeting held on 1st July 2019**

There were no matters arising from the meeting held on 1st July 2019

**27. Chairman’s Report & Correspondence**

**27.1** **Climate Change**

Cllr Pringle confirmed the information on Climate Change is on NPC website.

**27.2 Speed Indicator Device (BE)**

Cllr Edwards reported that Ed Fisher Assistant Highway Manager at Herts

Highways has confirmed the SID will be adjusted sometime within the next three month work

schedule.

**27.3 Parking outside Tesco**

Mr R Smith the owner of the Accountants next to Tesco requested change to the parking

restriction time in the parking bays. The current restrictionfor parking is 30 minutes, which has

caused concerns for his clients being issued with parking fine. Councillor Godfrey informed Mr Smith that around five years ago NPC fought hard to get the parking restrictions outside Tesco,

therefore, it is not something the council would consider. It was unanimously **RESOLVED** the

parking restrictions would remain as it is.

**27.4 Public Spaces Protection Order (Management of Dogs)**

Dacorum Borough Council have introduced Public Space Protection Order (PSPO) to ensure dog

owners have the correct equipment whilst walking their dog(s).

**27.5 Draft Parking Standards Supplementary Planning Document**

To receive, consider and agree the Council’s draft response to Dacorum Borough Council’s

Draft Parking Standards Supplementary Planning Document. The members discussed the draft

responses to the Parking Standards Document which had been prepared by Cllr Somervail. It was

agreed by councillors will finalise the document and send to the Clerk for submission to Dacorum

Borough Council.

**27.6 Double Yellow Lines on Mandelyns and Darrs Lane and White Line**

As Cllr Douris did not attend the meeting, it was suggested to have the item at next council

meeting on the 14th October 2019.

**27.7 Bollards outside Tesco**

Cllr Edwards reported the broken bollard to Dacorum Borough Council, this is on the work sheet to

be replaced.

**27.8 Local Plan Update**

The Clerk advised that Local Plan Update answers a lot of the question about the plans that will

impact the council.

**27.9 Allotment Site Security**

Cllr Godfrey informed members that the theft at the allotment site has been a problem, it is essential

that all steps are taken to make the allotment site more secure. A combination lock will be fitted.

**27.10 Berkhamsted Raiders**

Mr K Pollard Chairman of Berkhamsted Raiders informed NPC members that Raiders currently face

shortages of bigger pitches for U15-U18 on Sunday mornings. Berkhamsted Raiders wish to apply

for use of the pitch at Northchurch Recreation Ground for community youth football for next season.

Berkhamsted Raiders will work closely with Berkhamsted Tornadoes to schedule the games and

would ensure that Berkhamsted Tornadoes would get the priority. Berkhamsted Raiders will also

contribute for the upkeep of the pitches. It was **RESOLVED** unanimously to let Berkhamsted Raiders

use the pitch when Tornadoes are not using the pitch, however, meeting will need to be arranged

to finalise the arrangement.

**27.11 Street Light Quote**

The Clerk informed members that she has received a quote for change all the street lights to LED,

the quote received from Lamps & Tubes for £12k. The Clerk informed members that she is

waiting for two more quotes. It was suggested that Herts CC should be approached to re-adopt the

lights.

Action: The Clerk to contact HCC to have the street lights re-adopted.

**27.12 Dangerous trees on the allotment**

Cllr Godfrey addressed the dangerous tree on the allotment, it was suggested by Cllr

Pringle that NPC has a duty of care to ensure the tree is treated as soon as possible. Cllr

Godfrey suggested it is the responsibility of the current owners to ensure the tree is cut back,

Cllr Godfrey will make an appointment to go and see the new vendors.

**Action Councillor Godfrey to liaise with the current owners and possibly get few quotes.**

**27.13 RoSPA Inspection Report**

The Clerk circulated the RoSPA report to all members, those highlighted with medium to high risks

will be followed up via Playdale. Cllr Godfrey mentioned that the skate ramp is not a high risk and

will arrange for RoSPA to investigate further to ascertain.

Action: RoSPA to attend the site to clarify the skate ramp as it is not classed as high risk.

**27.14 Road Safety Working Group**

Cllr Pringle would like to arrange a meeting with Road Safety Working Group and publicise the

meeting for members of public to attend.

**27.15 Dangerous Tree at the Allotment**

The Clerk wrote to 23 Brackybery re the dangerous tree, it transpired the tree is not in their garden.

Cllr Godfrey agreed to meet with Tree Monkey to ascertain how dangerous the “tree” is and to take

necessary steps to deal with the tree.

**27.16 Northchurch United Charity**

The Clerk informed members that Rosemary North has requested two more councillors to join NUC

the representative will become trustees. The meeting is held once a year in November.

Cllr Pringle and Cllr Rees volunteered.

**30. Finance and YTD Summary**

The Clerk issued YTD Summary to all member, Cllr Godfrey proposed the council approved the YTD Summary for the first quarter, and seconded and **RESOLVED** that the Parish

Council approved the summary.

**30.1 Annual Governance Accountability Return 2019/20 (AGAR 2019/20)**

The Clerk informed members that the AGAR form has dully been signed off by external

auditors and will be updated on NPC’s website.

**30.2** **Authorisation of Invoices**

The Clerk presented councillors with invoices for authorisation.

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**31. Report from County/Borough Councillor**

Nothing to report as Cllr Douris did not attend.

**32. Next Council Meeting 14th October 2019**

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Councillor Date